

Gaelscoil Shlí Dála

An Bealach Mór,
Contae Laoise.
gaelscoilshlidala@gmail.com

Uimhir Rolla: 20224K
Fón: 0505 41810
www.slidala.ie

Covid-19 Appendix

After being in lockdown since March 12th, the National restrictions that were put in place due to the Covid-19 pandemic are being lifted on a gradual basis and Summer Education Programmes have been given the go-ahead. With the permission of the B.O.M, Gaelscoil Shlí Dála has undertaken to provide such a programme for the school's special classes. The school opened for Summer Provision 29.06.2020 amidst the Covid-19 outbreak. In light of this, the B.O.M. and school staff have a heightened awareness of the risks associated with Covid-19. In so far as possible, HSE, HSA guidelines and Department of Education and Skills guidelines are being followed and adhered to whilst the school is opened. From August onwards, once school reopens for the new school year, these guidelines will also be followed and adhered to.

A Covid-19 file has been set up and it contains:

- A Covid-19 Response Plan.
- Return to Work Safely Protocol
- Induction Information
- Other Covid-19 related Material

All visitors to the school must have permission to come onsite from the Principal by prior arrangement and will be required to complete the School/Contact Tracing Log for Visitors.

Outside of school hours, staff members may not enter the school for any reason without first informing the Principal. Once consent has been granted, School/Contact Logs must be maintained at all times.

School staff **must** vacate the premises by 3.15pm each day to allow for cleaning and sanitisation. Arrangements will be made for extra- curricular activities, if and when they arise.

When the school premises is being used for any extra-curricular purposes, logs of those in attendance will be kept for tracing purposes.

If a student or member of staff is suspected of contracting Covid-19, an area outside the school office will be closed off and designated as an isolation area. In that instance, An Tigh Súgradh Naíonra will use the toilet facilities of An Seomra Beag and exit/enter through that door.

Covid-19

In the event that First Aid is required in the school, it may not be possible to maintain appropriate physical distancing. All staff have received updated Induction Training on Infection prevention and control principles including performance of hand hygiene and appropriate use of personal protective equipment (PPE) when delivering First Aid. PPE is provided by the school and can be found in all classrooms.

The Covid-19 Response Team Officers are:

Róise Nevin,
Teresa Kennedy
Mary Nolan

This policy is formulated in accordance with guidelines issued by the (Primary Schools' Managerial Bodies) and the Irish National Teachers' Organisation.

ADMINISTRATION OF MEDICATION POLICY

June 2019

Introduction

While the Board of Management has a duty to safeguard the health and safety of pupils when they are engaged in authorised school activities, this does not imply a duty upon teachers to personally undertake the administration of medication.

The Board of Management requests parents to ensure that staff members are made aware in writing of any medical condition suffered by their child. This information should be provided at enrolment or at the development of any medical conditions at a later date.

Medication in this policy refers to medicines, tablets and sprays administered by mouth only.

Policy Content

1. Procedure to be followed by parents who require the administration of medication for their children

- The parent/guardian should write to the Board of Management requesting the Board to authorise a staff member to administer the medication or to monitor self-administration of the medication.
- Parents are required to provide written instructions of the procedure to be followed in the administration and storing of the medication. (see Appendix 1)
- Parents are responsible for ensuring that the medication is delivered to the school and handed over to a responsible adult and for ensuring that an adequate supply is available.
- Parents are further required to indemnify the Board and authorised members of staff in respect of any liability that may arise regarding the administration of prescribed medicines in school. The Board will inform the school's insurers accordingly.
- Changes in prescribed medication (or dosage) should be notified immediately to the school with clear written instructions of the procedure to be followed in storing and administering the new medication.
- Where children are suffering from life threatening conditions, parents should outline clearly in writing, what should and what should not be done in a particular emergency situation, with particular reference to what may be a risk to the child.
- Parents are required to provide a telephone number where they may be contacted in the event of an emergency arising.

In the case of a child suffering from a severe reaction to a substance the parent may leave an Epipen/Anapen/Insulin pen in the school giving clear instruction to the relevant teacher/s for its use. This pen will be stored under lock and key in the office. It is the duty of the parent to ensure that the medication is in date.

2. Procedures to be followed by the Board of Management

- The Board, having considered the matter, may authorise a staff member to administer medication to a pupil or to monitor the self-administration by a pupil.
- The Board will ensure that the authorised person is properly instructed in how to administer the medicine.

- The Board shall seek an indemnity from parents in respect of liability that may arise regarding the administration of the medicine
- The Board shall inform the school insurers accordingly
- The Board shall make arrangements for the safe storage of medication and procedures for the administration of medication in the event of the authorised staff member's absence.

3. Responsibilities of Staff Members

- No staff member can be required to administer medication to a pupil.
- Any staff member who is willing to administer medicines should do so under strictly controlled guidelines in the belief that the administration is safe.
- Written instructions on the administration of the medication must be provided.
- Medication must not be administered without the specific authorisation of the Board of Management.
- In administering medication to pupils, staff members will exercise the standard of care of a reasonable and prudent parent.
- A written record of the date and time of administration will be kept.
- In emergency situations, staff should do no more than is obviously necessary and appropriate to relieve extreme distress or prevent further and otherwise irreparable harm. Qualified medical treatment should be secured in emergencies at the earliest opportunity.
- Parents should be contacted should any questions or emergencies arise.

Ratified by Board of Management on _____
Date

Signed _____
Chairperson, Board of Management